



**INVITATION FOR BID**

**FOR**

**Building 43  
Air Conditioning Stands  
For Units at Palm Harbor**

Issue Date: October 10, 2018

**CLOSING DATE: Monday, October 29, 2018 – End of Business Day**

Housing Authority of Brevard County  
1401 Guava Avenue  
Melbourne, FL 32935  
(321) 775-1580  
FAX: (321) 775-1551

**THE HOUSING AUTHORITY OF BREVARD COUNTY CONDUCTS ITS PROCUREMENT ACTIVITIES PURSUANT APPLICABLE FEDERAL AND STATE REGULATIONS, AND THE AUTHORITY'S PROCUREMENT POLICY. THESE DOCUMENTS ARE AVAILABLE FOR REVIEW AT THE AUTHORITY'S OFFICE LOCATED AT 1401 GUAVA AVENUE, MELBOURNE, FL, 32935.**

**LEGAL ADVERTISEMENT**

**Invitation for Bid**

**Air Conditioning Stands**

**Palm Harbor**  
IFB # 10-10-18 (020)

The Housing Authority of Brevard County is requesting bids from qualified General Contractors to build Forty Three (43) Air Conditioning Stands at Palm Harbor located at Monroe, Pelham and Saxon Street in Melbourne, FL 32901. A walk-through will be conducted at 10:00AM October 24, 2018 at 3323 Monroe Street, Melbourne, FL 32901. Participation at the walk-through is not mandatory but strongly encouraged. The Authority will accept proposals at any time up until the submission deadline of “end of business day” **on Monday, October 29, 2018.**

Technical questions may be addressed, prior to October 25, 2018, to:

John Sullivan, Asset Manager or  
Doug Wright, Construction Manager  
1401 Guava Avenue  
Melbourne, FL 32935  
Fax-321-775-1551  
[bidderquestions@habc.us](mailto:bidderquestions@habc.us)

The Authority encourages responses from small firms, minority firms and firms that have not previously performed work for the Authority. The Authority reserves the right to reject any and all submissions.

## **Detailed Scope of Work for Air Conditioning Stands**

### **Palm Harbor Village Air Conditioning Stands Installation**

#### **Brief Scope**

The Contractor shall provide labor standards, Davis-Bacon, and supervision for building 43 air conditioning stands at Palm Harbor Village. All surrounding walls or structural surfaces affected by the installation will be restored to match the surrounding finish.

#### **43 Total Units**

(1) A/C stand for each unit.

#### **Detailed Scope of Work General Requirements**

1. Contractor shall provide quality assurance in strict accordance with current Florida Building Code 5<sup>th</sup> Edition 2014 as well as terms, conditions, special Contract requirements, specifications, attachments and exhibits contained in the General Conditions of Contract.
2. Verification of existing conditions.
  - a. It shall be the Contractor's sole responsibility to verify existing conditions for each individual work item. The Contractor shall be satisfied that there are no discrepancies between actual conditions and the final Scope of work as issued. Notify H.A.B.C. immediately of any hidden condition discovered which might affect the progress of work.
3. The work shall be done during regular H.A.B.C. hours, Monday through Friday, 7:00AM – 5:00PM. The Contractor may be authorized to work weekends or evenings on a requested basis.
4. Contractor shall provide at all times a clean work site, including designated storage areas, free from accumulation of waste materials. Construction materials shall be stored in a secured area, unless previously authorized by H.A.B.C. In any case, construction material shall not block circulation or create an egress, obstacle or obstruction of any type.
5. The use of the Housing Authority trash dumpsters shall not be permitted. Contractor shall provide trash dumpster(s) to accommodate proper disposal of demolished materials and related debris. (Provide a proper disposal in accordance with waste management).
6. The Contractor shall be responsible for the professional quality, technical accuracy, and the coordination of all services furnished under this Statement of Work. The Contractor shall, without additional compensation, correct or revise any errors or deficiencies in its services.
7. The Contractor shall identify a Project Site Manager who shall be responsible for the overall management of the project and shall represent the Contractor on the site during work.
8. The Project Site Manager shall communicate to the Construction Manager.
9. Any cost associated with services subcontracted by the Contractor shall be borne by and be the complete responsibility of the Contractor under the fixed price of this contract.
10. The Contractor is responsible for safety and shall comply with all local labor laws, regulations, customs and practices pertaining to labor, safety and similar matters. The Contractor shall

immediately report all accidents resulting in lost time, disabling, or fatal injuries to the Construction Manager.

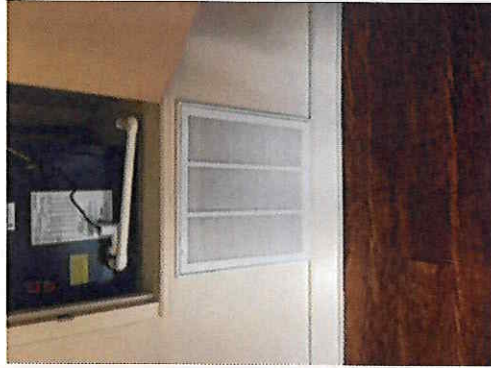
11. Contractor must maintain their construction schedule at all times, and if the Contractor fails to maintain this construction schedule, he/she could be charged with liquidated damages.
12. All current applicable OSHA rules and regulations must be followed at all times. Security of work site will be the responsibility of the Contractor.
13. Extreme care is to be taken at all times regarding the safety of the residents residing in the immediate and surrounding work areas. Extreme care must be taken to prevent any damage to building and automobiles. Contractor must complete work with as little inconvenience to the residents as possible.
14. Contractor shall ensure that all employees and the subcontractors scheduled to do work at Palm Harbor Village must have the company name prominently displayed on their person, ex.: their company shirt with visible company and employee name or employee company name tags.

#### **Notes**

1. Materials will be supplied by Housing Authority of Brevard County.
2. Pictures of the finished A/C stand, wall, and door will be provided.
3. Materials include: plywood, 2 x 4's, sheet rock, spackle, tape, paint, 18 x 18 return grill.
4. A/C stands will be in living room closets.
5. Remove closet door, build out A/C stand.
6. A/C stand will be built out into door frame to accommodate 18x18 return grill.
7. Finished height will be 28 ½" inches from floor.
8. Install 1/2" sheetrock flush to wall.
9. Spackle seams.
10. Cut door down to fit in new opening.
11. Install new wood in bottom of door.
12. Install new surface mount hinge on door and jamb.
13. Paint all surfaces to match.

#### **End of Scope**

# AC Stands



**HABC  
Palm Harbor Village  
20-7F**