



INVITATION FOR BID

FOR

ROOF REPLACEMENT

Throughout the Housing Authority of Brevard County and Melbourne Housing Authority

Issue Date: February 15, 2018

CLOSING DATE: March 6, 2018

The Housing Authority of Brevard County and the Melbourne Housing Authority
1401 Guava Avenue
Melbourne, FL 32935
(321) 775-1581
FAX: (321) 775-1551

THE HOUSING AUTHORITY OF BREVARD COUNTY AND THE MELBOURNE HOUSING AUTHORITY CONDUCTS ITS PROCUREMENT ACTIVITIES PURSUANT APPLICABLE FEDERAL AND STATE REGULATIONS, AND THE AUTHORITY'S PROCUREMENT POLICY. THESE DOCUMENTS ARE AVAILABLE FOR REVIEW AT THE AUTHORITY'S OFFICE LOCATED AT 1401 GUAVA AVENUE, MELBOURNE, FL, 32935.

LEGAL ADVERTISEMENT

Invitation for Bid

Roof Replacement

Throughout the Housing Authority of Brevard County and Melbourne Housing Authority

IFB # 2-15-17 (020) (056)

The Housing Authority of Brevard County and the Melbourne Housing Authority are seeking bids from Roofing Contractors to replace **approximately 1477 Squares using 25 year architectural shingles at 40 buildings** throughout the Authorities. Buildings are mostly single story, duplex, triplex, and quads. A walk-through will be conducted on request by interested Roofing Contractors. All bids must be accompanied by a bid guarantee which shall not be less than five percent (5%) of the amount of the bid; and a performance and payment bond in a penal sum of 100 percent of the contract price. The Roofing Contractor to be selected must have the ability to deliver the project on time within federal, local, state, and HUD guidelines.

Visit us at our web site at www.habc.us click on the Procurement Tab for the complete request for Roof Replacement.

Technical questions may be addressed, prior to **February 27, 2018**, to:

John Sullivan,
Asset Manager
1401 Guava Avenue
Melbourne, FL 32935
FAX: 321-775-1551
bidderquestions@habc.us

No verbal requests for clarification or information will be accepted. All such requests must be made in writing. All such requests must be submitted to the Authority by mail, email, fax or hand delivery. All questions and clarifications will be answered in a written addendum(s), to be issued no later than **February 28, 2018**, to any proposer(s) who have been issued a copy of this IFB and have been duly recorded as having received a copy in the Authority's IFB distribution log. Include your fax number and email address with your query submission.

II. Detailed Scope of Work Roofing Requirements

1. Verification of existing conditions.
 - a. It shall be the Contractor's sole responsibility to verify existing conditions for each individual work item. The Contractor shall be satisfied that there are no discrepancies between actual conditions and the final Scope of work as issued. Before ordering materials/products, the Contractor shall verify related condition to insure proper installation. Notify Housing Authority immediately of any hidden condition discovered which might affect the progress of work.
2. The work shall be done during regular Housing Authority hours, Monday through Friday, 8:30AM – 5:00PM. The Contractor may be authorized to work weekends or evenings on a requested basis.
3. Contractor shall provide at all times a clean work site, including designated storage areas, free from accumulation of waste materials. Construction materials shall be stored in a secured area, unless previously authorized by Housing Authority. In any case, construction material shall not block circulation or create obstacles.
4. The use of the Housing Authority trash dumpsters shall not be permitted. Contractor shall provide trash dumpster(s) to accommodate proper disposal of demolished materials and related debris. (Provide a proper disposal in accordance with waste management).
5. M.H.A. shall supply temporary water supply, Contractor shall supply temporary electrical power. Contractor **MUST** supply temporary toilet facilities for their employees.
6. The Contractor will remove all of the existing shingles down to the wood deck and replacement shingles will be a 25year architectural shingle. Contractor **MUST** magnetize the perimeter of all buildings for nails to protect anyone from the dangerous possibility of stepping on a nail **daily/continuously**. The Contractor will perform cutting and patching or other manufacturer pre-installation requirements as specified in the scope of work and application plans.
7. The Contractor shall replace any deteriorated wood decking to match existing or otherwise required by current building code.
8. Contractor shall remove existing gas vents and install decking over the holes as required. Install new lead stacks and white aluminum drip edge. Install an upgraded low profile ridge vent Lomanco Omni-Roll (Model Pro 4SWN or approved equal and expand vented areas as needed).

9. Contractor shall supply at their expense (2) 4' X 8" X 3/4 "roof plywood sheathing per building address for repairs. Roof sheathing shall be standard C-D grade, DFPA standard grade, with a ply clip between each rafter. Allowable spans shall be as stated in Tables 708.4A and 1708.4B of the International Building Code. All joints shall be made over a rafter. Sheathing the supporting verge or trim rafter shall extend back onto the roof a minimum of four feet. Sheathing shall be by nail to current code specifications. Where repairs are made to an existing soffit or fascia, new soffit and fascia shall match the existing size and thickness. The Housing Authority., NOT the contractor shall be responsible for painting any new material installed by the contractor that would need to match specific colors.
 - a. Set Price by the Housing Authority. for maximum material and labor cost.
 - i. 1" x Lumber - \$4.50 Board Foot
 - ii. 2" x Lumber - \$4.50 Board Foot
 - iii. 1' x 8' 8 – Pine Boards \$5.00 Board foot
 - iv. 4' x 8'ply CDX Plywood - \$70.00
 - v. 4 x 8' ply CDX Plywood - \$65.00
10. Contractor shall prepare and submit to the Project Manager a practicable schedule showing the order in which the Contractor proposes to perform the work.
11. Contractor must maintain their construction schedule at all times.
12. Contractor must give the Construction Manager a minimum of 48 hours advance notice prior to commencing any work.
13. All current applicable OSHA rules and regulations must be followed at all times. Security of work site will be the responsibility of the Contractor.
14. Extreme care is to be taken at all times regarding the safety of the residents residing in the immediate and surrounding work areas. Extreme care must be taken to prevent any damage to building and automobiles. Contractor to complete work with as little inconvenience to the residents as possible.
15. Contractor shall ensure that all employees and the subcontractors scheduled to do work must have the company name prominently displayed on their person, ex.: their company shirt with visible company and employee name or employee company name tags.
16. All work shall be completed in strict accordance with the Authority's and HUD's procurement policies. All work is subject to, and shall comply with all Federal, State and Local Government requirements, regulations, codes, guidelines, standards and policies.

End of Scope

III. PROPOSAL SUBMISSION PROCEDURES AND REQUIREMENTS

Please submit all Bids in response to this IFB to:

**CEO
Housing Authority of Brevard County
1401 Guava Avenue
Melbourne, FL 32935**

NOTE: All envelopes should be sealed and clearly marked:

IFB # 2-15-17 (020) (056)

Roof Replacement / approximately 1477 Squares at 40 buildings

Deadline for submissions 2:00 p.m. EST on Tuesday, March 6, 2018.

The Authority will accept proposals at any time up and until the above date and time. A submission received after this time will be considered non-responsive. The Authority may cancel this IFB at any time without Notice.

**IV. HOUSING AUTHORITY OF BREVARD COUNTY AND THE MELBOURNE
HOUSING AUTHORITY - IFB # 2-15-17 (020) (056)**

Date Due: **Tuesday, March 6, 2018** **No later than 2:00 p.m.**

PROPOSAL

I, the undersigned contractor, having inspected the above referenced property; and having familiarized myself with the requirement set forth in the scope of work of the above referenced; and I understand the extent and character of the work to be performed, propose to furnish all labor, equipment, and material to accomplish all work as described in the work write-up.

INITIAL PROJECT TOTAL	\$ _____
Labor Total	\$ _____
Materials Total	\$ _____

For the sum of _____ dollars

(\$ _____), with an itemized breakdown on the attached work write-up, to form this proposal. If my bid is accepted, I will complete work by _____.

Submittals provided with this BID include:

1. Fully executed Roof Proposal and Scope of Work.
2. Evidence of legal capacity to contract in the State of Florida (copy of contractor's license).
3. Proof of Insurance as specified in the General Conditions. Commercial general liability \$1,000,000.00 and proof of worker's compensation. (copies of general liability \$1,000,000.00 and worker's compensation)

The Bidder hereby agrees to commence work under the Contract on the date to be specified in a written "Notice to Proceed" by M.H.A. and to fully complete the Project within the Number of consecutive calendar days thereafter as indicated within Roof Proposal. The Bidder represents that he/she has complied with all Federal, State and local requirements for licensing in conjunction with this Bid. The Bidder further understand that the Contract, if awarded, will be offered to a responsible Bidder.

(Name of Bidder)

(Address, City, State, and Zip Code)

(Signature, Title, and Date)